

SCHOOL IMMUNIZATION STATUS REPORT FOR SCHOOL YEAR 2012-2013

NOTE: Use this form **ONLY** for school-age students (K-12) enrolled in school on the date you prepare the report.

Reporting is a requirement for all public and private schools (RCW 28A.210-110).



Please read instructions below and explanations on the other side before completing this form.

Please complete and submit your report online by November 1, 2012 at:
WWW.WAHS.WA.GOV

Or mail this completed report by Nov 1, 2012 to:
 Washington State Department of Health
 Office of Immunization and Child Profile
 PO Box 47843
 Olympia, WA 98504-7843

PART A: All schools must complete.

School Name: _____
 Mailing Address: _____
 City, State, Zip: _____
 County: _____
 Public School District: _____

Date: _____

Completed by: _____

Phone: _____

At this school, we have the following grades,

from: _____ to: _____

We do not accept faxed reports. If you have questions, please email OICPschools@doh.wa.gov or call 1-866-397-0337 / 360-236-3565.

PART B: All schools must complete.

NUMBER OF STUDENTS ENROLLED K-12	NUMBER OF STUDENTS COMPLETE / IMMUNE	NUMBER OF STUDENTS EXEMPT	NUMBER OF STUDENTS EXEMPT BY CATEGORY				TOTAL NUMBER OF STUDENTS EXEMPT FOR EACH VACCINE					
			MEDICAL	PERSONAL	RELIGIOUS	RELIGIOUS MEMBERSHIP	DIPHTHERIA / TETANUS	PERTUSSIS	POLIO	MMR	HEP B	VARICELLA
1	2	3	3a	3b	3c	3d	A	B	C	D	E	F

Total of 3a + 3b + 3c + 3d must ≥ Box 3; AND Total of A + B + C + D + E + F must ≥ Box 3

PART C: Please complete only for kindergarten and 6th grade.

GRADE LEVEL	SECTION 1 ENROLLMENT	SECTION 2 IMMUNIZATION STATUS								SECTION 3 TOTAL NUMBER OF STUDENTS EXEMPT, CONDITIONAL, OR OUT OF COMPLIANCE FOR EACH VACCINE					
	NUMBER OF STUDENTS ENROLLED	NUMBER OF STUDENTS COMPLETE / IMMUNE	NUMBER OF STUDENTS EXEMPT	NUMBER OF STUDENTS EXEMPT BY CATEGORY				NUMBER OF STUDENTS CONDITIONAL	NUMBER OF STUDENTS OUT OF COMPLIANCE	DIPHtheria / TETANUS	PERTUSSIS	POLIO	MMR	HEP B	VARICELLA
				MEDICAL	PERSONAL	RELIGIOUS	RELIGIOUS MEMBERSHIP								
KINDERGARTEN ONLY	1	2	3	3a	3b	3c	3d	4	5	A	B	C	D	E	F
6 TH GRADE ONLY	1	2	3	3a	3b	3c	3d	4	5	A	B	C	D	E	F

Box 1 = 2 + 3 + 4 + 5; AND Total of 3a + 3b + 3c + 3d must ≥ Box 3; AND Total of A + B + C + D + E + F must ≥ 3 + 4 + 5

See instructions on back on how to complete this report.

School Immunization Status Report For School Year 2012-2013 INSTRUCTIONS

Remember: Report by November 1, 2012

- Each school needs a separate report. Please do not submit an aggregate report for all schools in a district.
- Use the number of students in your school on the date you complete this report when entering the counts in each section.

PART A – All schools must complete this section

- Enter the complete name, address, county name, public school district, and grade levels for the school being reported on.
- Enter the date you completed the report.
- Enter your name and phone number in case we have questions and need to contact you.

PART B – All schools must complete this section

1. Number of Students Enrolled K-12	Enter the total number of students in all grades at the school <i>based on head count</i> on the date you prepare this report.
2. Number of Students Complete / Immune	Enter the total number of students in all grades with a signed Certificate of Immunization Status (CIS) form showing they have all required vaccinations for their grade or showing proof of immunity.
3. Number of Students Exempt	Enter the total number of students in all grades with a signed Certificate of Exemption (COE) form. Count each student only once, regardless if they have multiple exemptions.
Number of Students Exempt by Category (3a. Medical, 3b. Personal, 3c. Religious, 3d. Religious Membership)	Enter the total number of students in all grades for each exemption type listed on their signed COE form. Count a student in each exemption type field if they have more than one exemption. The sum of boxes 3a, 3b, 3c, and 3d can be equal or greater than box 3, because students can be exempt for more than one reason. NOTE: The Religious Membership Category started in July 2011.
4. Total Number of Students Exempt for Each Vaccine	Enter the number of students exempt for each vaccine based on their signed COE form. Count a student in each vaccine field if they are exempt to more than one vaccine or exempt for any dose of the series. Count students with exemptions to Diphtheria, Tetanus, or both under Diphtheria/Tetanus. Count students with exemptions to Measles, Mumps, Rubella or any combination under MMR. The sum of boxes A, B, C, D, E, and F can be equal or greater than box 3, because students can be exempt to more than one vaccine.

PART C – Complete this section for kindergarten and 6th grade students only.

Section 1 Enrollment. 1. Enter the number of students enrolled for kindergarten and 6th grade at the school on the date you prepare this report. The total number of students enrolled (Box 1) must equal the sum of the students Complete (2), Exempt (3), Conditional (4), and Out of Compliance (5).

Section 2 Immunization Status

2. Number of Students Complete / Immune:	See Part B, Number 2 above.
3. Number of Students Exempt and Number of Students Exempt by Category:	See Part B, Number 3 above.
4. Number of Students Conditional	Enter the number of students who have a signed CIS form and are making satisfactory progress toward full immunization by starting or continuing a schedule of immunizations and are within the recommended interval for the next dose.
5. Number of Students Out of Compliance	Enter the number of students who are not complete / immune, not exempt, nor are not in conditional status (as defined above).

Section 3 Total Students Exempt, Conditional or Out of Compliance for each vaccine. Enter the total students under each vaccine for those students indicated in Section 2 as being exempt, conditional, or out of compliance.

- Count a student in a vaccine field if they are exempt, conditional, or out of compliance for that vaccine.
- Count a student in more than one vaccine field if they are exempt, conditional, or out of compliance for more than one vaccine.
- Count a student for the vaccine if they are exempt, conditional, or out of compliance for any dose of the series.
- The sum of boxes A, B, C, D, E, and F can be greater than box 3, because students can be exempt, conditional, or out of compliance to more than one vaccine.

- If you have questions, please email: OICPSchools@doh.wa.gov or call 1-866-397-0337/ 360-236-3565.
- For more instructions for completing this form, see the [Immunization Manual for Schools, Preschools and Child Care Facilities](#).
- For more information about vaccine requirements, please see the [Vaccines Required for School Attendance, Grades K-12](#) chart.
- Department of Health Schools Webpage: www.doh.wa.gov/CommunityandEnvironment/Schools/Immunization.

For persons with disabilities, this document is available on request in other formats. To submit a request, please call 1-800-525-0127 (TDD/TTY call 711).

DOH 348-014 September 2012